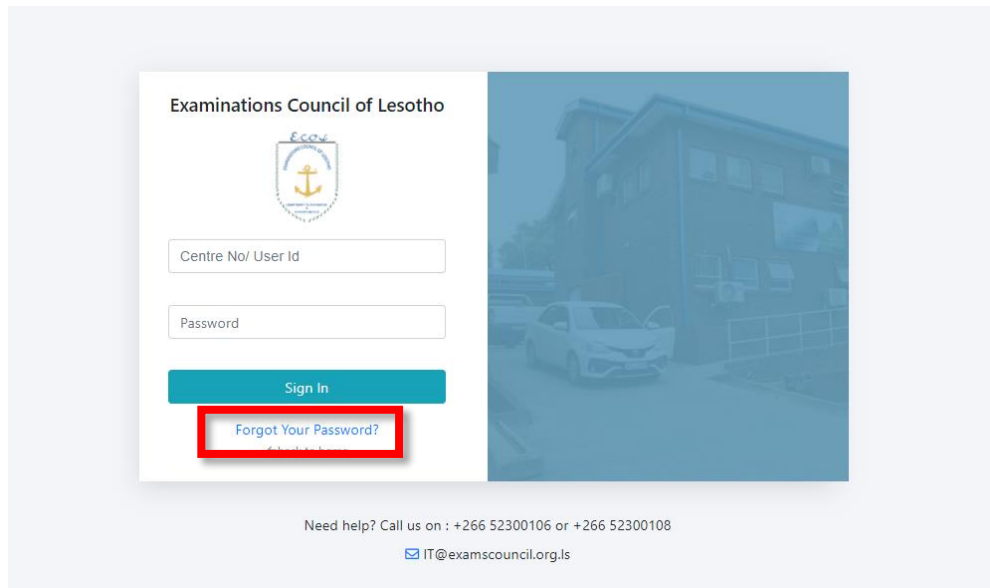


## Online Registration FAQ's

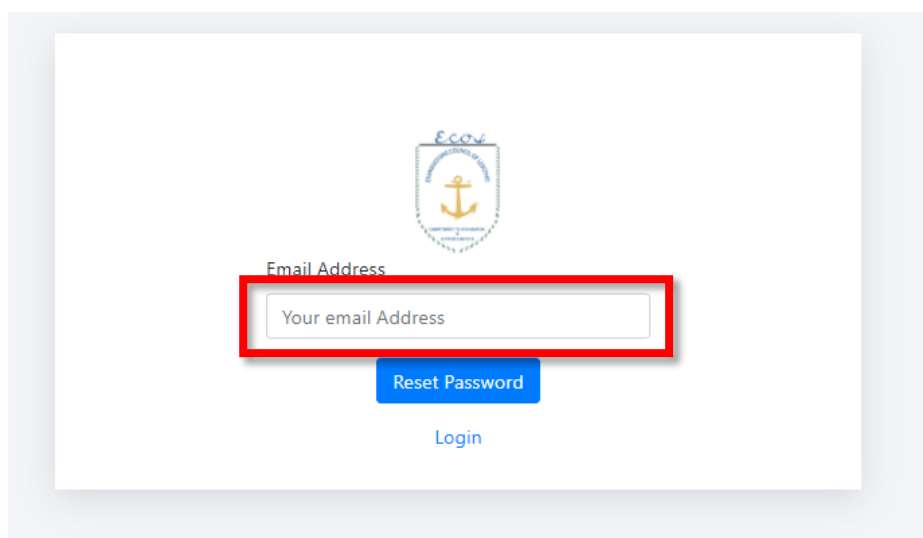
### 1. I forgot my password, what do I do?

The following steps outline what to do in case you forgot your password.

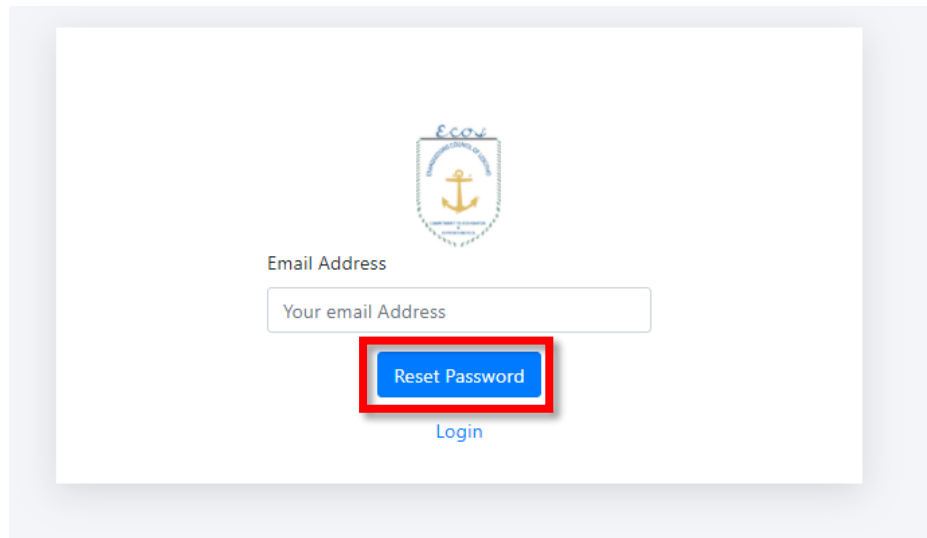
- a. Go to Login page and click on 'Forgot Your Password'



- b. Please enter an email address associated with the account you want to recover.



c. Click on 'Reset Password', then follow the instructions.



Email Address

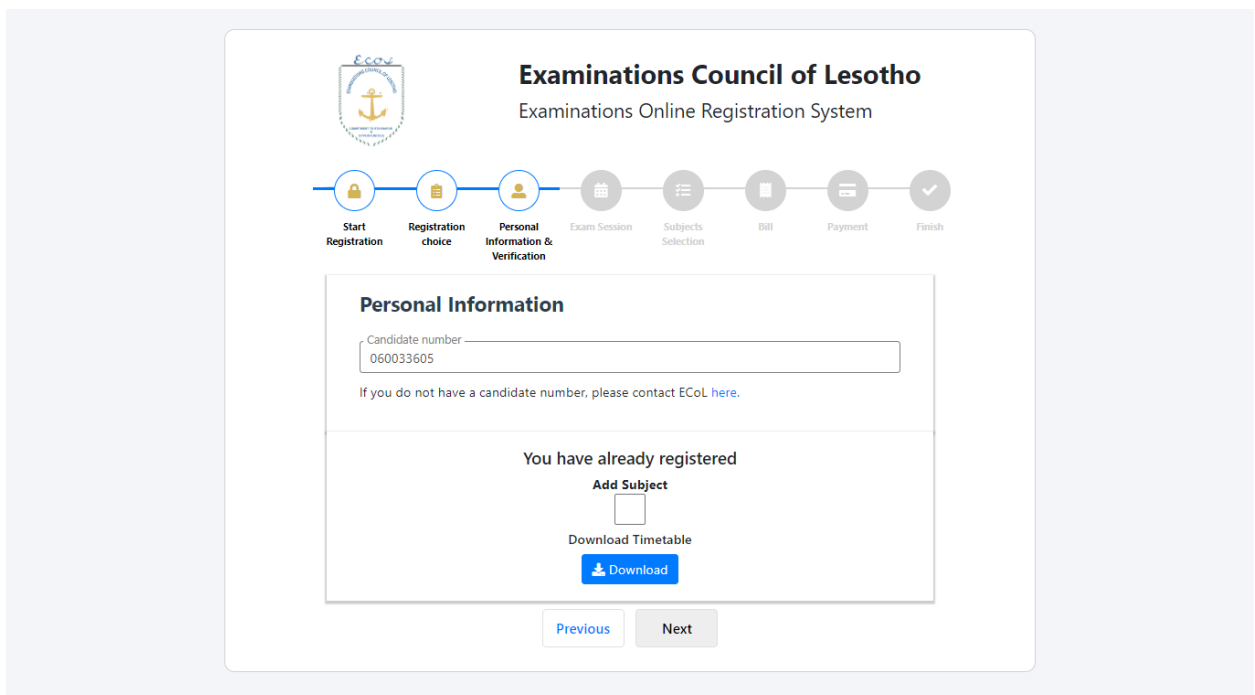
Your email Address

**Reset Password**

Login

2. I want to add more subjects?

If the candidate has already registered, as soon as they enter their candidate number in the personal information and verification tab, they will be provided with two options: either to download the timetable (provided the timetable has been published) or to add subjects.



**Examinations Council of Lesotho**  
Examinations Online Registration System

Start Registration | Registration choice | **Personal Information & Verification** | Exam Session | Subjects Selection | Bill | Payment | Finish

**Personal Information**

Candidate number  
060033605

If you do not have a candidate number, please contact ECOL [here](#).

**You have already registered**

Add Subject

Download Timetable  
**Download**

Previous Next

- a. Click on the ‘Add subjects’ checkbox and then the ‘Next’ button  
Checking this option enables the candidate to pass onto the Examination Session field.

**Examinations Council of Lesotho**  
Examinations Online Registration System

Start Registration | Registration choice | Personal Information & Verification | Exam Session | Subjects Selection | Bill | Payment | Finish

**Personal Information**

Candidate number

If you do not have a candidate number, please contact ECoL [here](#).

You have already registered

Add Subject

[Download Timetable](#)

[Download](#)

[Previous](#) [Next](#)

b. Exam Session

This section serves as a reminder as to which level and session did the candidate register for, neither of them can be changed. Click on ‘Next’ to pass on the to the subject addition field.

**Exam Session**

Session

The LGCSE June series is mainly intended for candidates wishing to improve the grades obtained during the main sitting, especially in the core subjects. The examination is written during the months of May and June. Currently, examinations offered comprise of three syllabuses; English (0175), Sesotho (0176) and Mathematics – Core (0178A) and Extended (0178B). A certificate is issued for syllabuses passed in the June Series.

The November series is the main sitting with examinations for all syllabuses offered at LGCSE. It includes practical syllabuses comprising of coursework. It serves candidates sitting for the first time and those upgrading results obtained earlier. It caters for both school candidates and private candidates. A certificate is issued for syllabuses passed.

Level

Lesotho General Certificate for Secondary Education (LGCSE) is taken at the end of secondary education.

Junior Certificate Examination (JC) is offered to Learners who have completed 3 years of secondary education.

[Previous](#) [Next](#)

### c. Subjects Selection

Everything in this section is not editable except the subject selection checkboxes so the candidate can add new subjects. Select subjects to add, agree to the terms & conditions and then click on 'Next'.

The screenshot displays the 'Examinations Council of Lesotho Examinations Online Registration System' interface. A progress bar at the top shows eight steps: Start Registration, Registration choice, Personal Information & Verification, Exam Session, Subjects Selection (highlighted in blue), Bill, Payment, and Finish. The main content area is titled 'Centres Selection LGCSE' and includes a 'School Centre' dropdown menu with 'Abia High School' selected. Below this is the 'Subjects Selection' section, which features a table with one row: 'ECONOMICS' with a checkbox, 'Number of Subjects' set to 0, and a 'Total' of 0. A checkbox for 'I agree to the terms & conditions and privacy policy' is also present. At the bottom, there are 'Previous' and 'Next' buttons, with 'Next' highlighted in red.


Subject	Number of Subjects	Total
<input type="checkbox"/> ECONOMICS	0	0

### d. Bill or Invoice

This section shows the bill associated with the added subjects. Other fees besides the bank charge are no longer applicable thus are not part of the expected amount the candidate has to pay for adding a subject(s).

**Bill or invoice**

Candidate Number : 060033605  
Surname : KALAKE  
Other Name : EMELY  
Date of Birth : 1991-04-11



Centre: Abia High School  
Session: November 2021  
Level : LGCSE  
Registration Date : 2021-04-15

0455:ECONOMICS	M195,00
Registration Fee	M0.00
Local Fee	M0.00
Bank Charge	M25.00
<b>Total Cost including bank charges</b>	<b>M220,00</b>

[Previous](#)   [Next](#)

3. I want to change the subjects I registered for, what do I do?  
With reference to changing subjects, please contact ECoL on the contact information provided on the website.